10 Days Cashing Up Form

Cashing up of donations made in cash/cheque format during the event

This form should be filled out in duplicate:

1. Handed to **the banker** to go with the cash to go to Janet Shury at Greyfriars ASAP
2. Handed to **Ian Stanley** or **Tim Doolan** for compiling the accounts of the event.

|  |  |  |
| --- | --- | --- |
| Denomination | Count | Total |
| 1p |  |  |
| 2p |  |  |
| 5p |  |  |
| 10p |  |  |
| 20p |  |  |
| 50p |  |  |
| £ 1 |  |  |
| £ 2 |  |  |
| £ 5 |  |  |
| £ 10 |  |  |
| £ 20 |  |  |
|  | TOTAL |  |

**Please count, check and sign that the total is correct**

|  |  |  |
| --- | --- | --- |
|  | Steward #1 | Steward #2 |
| Name |  |  |
| Signed |  |  |
| Dated |  |  |

|  |  |
| --- | --- |
| Authorised Banker |  |
| Signed |  |
| Dated |  |